

**Report to the Finance and Performance
Management Cabinet Committee**



**Epping Forest
District Council**

Report Reference: FCC-021-2009/10

Date of meeting: 25 January 2010

Portfolio: Performance Management.

Subject: Risk Management – Corporate Documents.

Responsible Officer: Edward Higgins (01992 564606).

Democratic Services: Gary Woodhall (01992 564470).

Recommendations:

(1) To consider and recommend the updated Risk Management Strategy and Policy Statement to Cabinet for adoption; and

(2) To note the updated Terms of Reference of the Risk Management Group.

Executive Summary:

The corporate risk management documents are reviewed on an annual basis by this Committee and then recommended to Cabinet for adoption. These documents were initially adopted in 2006. No significant amendments to the documents are proposed at this time.

Reasons for Proposed Decisions:

The annual review of the corporate risk management documents helps ensure that the risk management process remains relevant and upto date.

Other Options for Action:

Members could require more substantial amendments to any or all of the documents.

Report:

1. At the 17 July 2006 meeting of this Committee, Members considered and adopted the Risk Management Strategy, the Risk Management Policy Statement and the Terms of Reference of the Risk Management Group. Cabinet then adopted the Risk Management Strategy and the Risk Management Policy Statement on 13 November 2006.

2. This Committee has previously undertaken two annual reviews of these documents. The review last year was on 26 January 2009, with subsequent Cabinet approval on 5 February 2009.

3. These documents should be reviewed and updated on an annual basis and so are presented here for Member's consideration. This year only fairly minor changes have been necessary to the documents to reflect changes in the Council's Constitution.

4. The documents were considered by the Risk Management Group on 1 December and the Corporate Governance Group on 23 December, and have been amended in view of the comments from both groups.

Resource Implications:

No additional resource requirements.

Legal and Governance Implications:

No legal implications. The corporate risk management documents are an important part of the Council's overall governance arrangements and this Committee is required to review them on an annual basis.

Safer, Cleaner, Greener Implications:

None.

Consultation Undertaken:

The Risk Management Group and the Corporate Governance Group have been involved in this process.

Background Papers:

None.

Impact Assessments:Risk Management

If the corporate risk management documents were not reviewed and updated they could become inconsistent with other Council policies and objectives and this would undermine the Council's approach to risk management.

Equality and Diversity:

Did the initial assessment of the proposals contained in this report for relevance to the Council's general equality duties, reveal any potentially adverse equality implications? No

Where equality implications were identified through the initial assessment process, has a formal Equality Impact Assessment been undertaken? N/A

What equality implications were identified through the Equality Impact Assessment process?
N/A

How have the equality implications identified through the Equality Impact Assessment been addressed in this report in order to avoid discrimination against any particular group?
N/A